REPORT OF THE ADMINISTRATION BOARD AND FINANCIAL STATEMENTS for the year ended 31 December 2009 FOR EUROPEAN PARKINSON'S DISEASE ASSOCIATION

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REPORT OF THE ADMINISTRATION BOARD for the year ended 31 December 2009

The Administration Board present their report with the financial statements of the charity for the year ended 31 December 2009. The Administration Board have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

8727/2000

Principal address

Avenue Nestor Plissart 4

1040

Brussels

Administration Board

K-J Onarheim President
S G M Lindvall Vice-President
M Graziano Treasurer

A Keilthy YPWPD representative Appointed October 2009
A Arieli Member Appointed October 2009

B Smid Co-opted member T W Isaacs Co-opted member S Pickard Legal advisor

M Gonsalkorale Resigned October 2009

Auditors

M J Read & Co 1 Cobden Road Sevenoaks Kent TN13 3UB

Secretary General

E Graham

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing documents, a deed of trust, and constitutes an unincorporated charity registered in Belgium.

Administration Board Members

The Association is administered by a Board composed of a minimum of six and maximum of 10 members.

Board members are appointed by the General assembly for a term of two years and may be re-appointed by the General Assembly at the end of their term. Nominations for the Administration Board may be received by the Secretary no later than 3 months prior to the General Assembly.

They can be either a person with Parkinson's, carer or healthcare professional and reflect the geographic spread of the EPDA.

Representatives from the EPDA national member associations will be considered as nominees for Board positions providing they meet the following criteria:

- nominees have been actively involved in pursuing their association's initiatives, achievements and goals for a period of no less than 5 years
- nominees have the support of their Association
- the nominees' sponsoring association has fully paid its EPDA membership fees in the current year and for the last 5 years.

Organisational structure

The day to day running of the association is carried out by the administration team under the direct supervision of the Secretary General.

REPORT OF THE ADMINISTRATION BOARD for the year ended 31 December 2009

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

Parkinson's Disease International Limited, a company limited by guarantee registered in England is a related party. The association's board members are directors and members of the company.

Risk management

The Administration Board have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Mission Statement

To ease the lives of people with Parkinson's disease and their families and carers by promoting a constructive dialogue between science and society, and by encouraging and supporting the development of national PD organisations.

Our Objectives

Promote international understanding of Parkinson's Disease

Enable patients and carers to draw on best caring practice worldwide

Provide access to the latest medical and surgical advice

Exchange knowledge and understanding of the care of Parkinson's to help patient and carers make informed choices to achieve the best quality of life possible

Develop knowledge and awareness of the medical, social and personal needs of people living with Parkinson's and overcome barriers to good communication with patients, their families and between professionals

Significant activities

The EPDA achieves its success through combining the strengths and experiences of its partners. It has provided an important forum to work in collaboration with European organisations, both patient and neurological, the European Commission, the World Health Organisation, the World Federation of Neurology, and the treatments industry. This partnership has enabled the development of research projects into quality of life issues, and conferences for multidisciplinary teams and people with Parkinson's of any age.

The EPDA depends on the support of external organisations and companies for funding.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The association continued its regular publication EPDA Plus.

The following projects were undertaken during the year:-

PDNS Core Competences
Parkinson's Decision Aid
Move for Change
Learning in Partnership
Parkinson's Awareness Campaign
Occupational therapy practice throughout Europe
Rewrite Tomorrow
Coping Strategies – Tips and Tricks

REPORT OF THE ADMINISTRATION BOARD for the year ended 31 December 2009

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The association continues to seek funding on an annual basis by external organisations and companies to enable the EPDA to maintain the organisation including: Auditors, General Assembly, Management, Board meetings, Administration, Website & Publications.

In addition to providing non-restricted core funding, there are opportunities for companies to partner with the EPDA on individual projects and conferences which are of mutual benefit to all concerned.

FINANCIAL REVIEW

Reserves policy

The Association is seeking to increase its reserves to cover 3 years annual running costs of the administration team in order to maintain sufficient reserves to cover the period following retirement in due course of the Secretary General.

Funds in deficit

The restricted fund project Exhibition Development was in deficit of £9,938 at the year end. Funding is being sought for this project. If no funding is received from external sources, the costs incurred will be transferred from general funds.

Investment policy and objectives

It is the investment policy of the association to maintain the investments of the charity in low risk bank deposit accounts.

STATEMENT OF ADMINISTRATION BOARD RESPONSIBILITIES

The Administration Board are responsible for preparing the Report of the Administration Board and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The association's constitution requires the Administration Board to prepare financial statements for each financial year. Under the constitution the Administration Board have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the Administration Board are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Administration Board are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the association's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

M Graziano - Trustee
Date:

REPORT OF THE INDEPENDENT AUDITORS TO THE ADMINISTRATION BOARD OF EUROPEAN PARKINSON'S DISEASE ASSOCIATION

We have audited the financial statements of European Parkinson's Disease Association for the year ended 31 December 2009 on pages five to eleven. The financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charity's Administration Board, as a body, in accordance with the association's constitution. Our audit work has been undertaken so that we might state to the charity's Administration Board those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Administration Board as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Administration Board and auditors

The Administration Board' responsibilities for preparing the Report of the Administration Board and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out on page three.

We have been appointed as auditors in accordance with the association's constitution. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are prepared in accordance with the Association's constitution. We also report to you if, in our opinion, the information given in the Report of the Administration Board is not consistent with those financial statements, if the charity has not kept proper accounting records, if the charity's financial statements are not in agreement with these accounting records, or if we have not received all the information and explanations we require for our audit.

We read the Report of the Administration Board and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Administration Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31 December 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- the financial statements have been prepared in accordance with the association's constitution.

M J Read & Co
1 Cobden Road
Sevenoaks
Kent
TN13 3UB
Date:

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2009

Notes INCOMING RESOURCES		Unrestricted funds	Restricted funds £	2009 Total funds £	2008 Total funds £
Incoming resources from generated funds					
Voluntary income	2	18,920	-	18,920	17,304
Activities for generating funds	3	256,253	147,565	403,818	680,654
Investment income	4	8,376		8,376	24,762
Total incoming resources		283,549	147,565	431,114	722,720
RESOURCES EXPENDED Costs of generating funds					
Costs of generating voluntary income	5	98,415	-	98,415	113,403
Charitable activities	6	,		,	,
Meetings		47,434	-	47,434	27,807
Conference/General Assembly		68,852	-	68,852	75,428
Website		61,744	-	61,744	-
Annual Report and newsletters		1,788	-	1,788	2,737
Transfer to PDI Ltd		14,400	-	14,400	8,235
Project expenditure		-	186,597	186,597	248,151
Other resources expended		17,598		17,598	3,380
Total resources expended		310,231	186,597	496,828	479,141
NET INCOMING/(OUTGOING) RESOURCES before transfers		(26,682)	(39,032)	(65,714)	243,579
Gross transfers between funds	12	48,341	(48,341)		
Net incoming/(outgoing) resources		21,659	(87,373)	(65,714)	243,579
RECONCILIATION OF FUNDS					
Total funds brought forward		202,072	296,202	498,274	254,695
TOTAL FUNDS CARRIED FORWARD		223,731	208,829	432,560	498,274

BALANCE SHEET At 31 December 2009

FIXED ASSETS Tangible assets CURRENT ASSETS Debtors Cash at bank	Notes 9 10	Inrestricted funds £ 1 11,663 222,499 234,162	Restricted funds £ - 9,788 208,979 218,767	2009 Total funds £ 1 21,451 431,478 452,929	2008 Total funds £ 1 18,866 482,542 501,408
CREDITORS Amounts falling due within one year	11	(10,432)	(9,938)	(20,370)	(3,135)
NET CURRENT ASSETS		223,730	208,829	432,559	498,273
TOTAL ASSETS LESS CURRENT LIABILITIES		223,731	208,829	432,560	498,274
NET ASSETS		223,731	208,829	432,560	498,274
FUNDS Unrestricted funds Restricted funds TOTAL FUNDS	12			223,731 208,829 432,560	202,072 296,202 498,274
The financial statements were approved by the signed on its behalf by:	Board of A	Administration ?	Board on		and were
K-J Onarheim -President					

The notes form part of these financial statements

S G M Lindvall –Vice-President

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2009

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the association's constitution and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Membership fees

Each year member associations are issued with a request for membership fees for the coming year. These are included on a gross basis when they are paid, charges levied on the transfer of funds being shown as a cost to the association. Where membership fees are unpaid in the year, these are not accounted for, as they are deemed irrecoverable.

Contributions

Donations, sponsorship and similar income is included in the accounts as received unless they relate to specific projects where they are carried forward and included in the year in which the expenditure is incurred.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

-25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Administration Board.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the year ended 31 December 2009

1. **ACCOUNTING POLICIES – continued**

Basis of consolidation

The Association has not prepared group financial statements but has included a separate Income and Expenditure Account and Balance Sheet reconciliations to include the results of Parkinson's Disease International Limited, an Association incorporated in England and Wales.

These financial statements therefore present information regarding the association only.

2. **VOLUNTARY INCOME**

	VODENTIAL ENCOVIE		
	Members fees	2009 £ 18,920	2008 £ 17,304
3.	ACTIVITIES FOR GENERATING FUNDS		
	Contributions Conference/General Assembly EPNN donations Sales of Tulip pins, DVD's etc	2009 £ 335,049 64,666 4,103	2008 £ 578,448 74,931 19,500 7,775
4.	INVESTMENT INCOME	403,818	680,654
	Deposit account interest Gains on foreign exchange	2009 £ 8,376 	2008 £ 10,022 14,740 24,762
5.	COSTS OF GENERATING VOLUNTARY INCOME		
	Fund raising and publicity	2009 £ 98,415	2008 £ 113,403
6.	CHARITABLE ACTIVITIES COSTS		

	Direct costs	Totals
	£	£
Meetings	47,434	47,434
Conference/General Assembly	68,852	68,852
Website	61,744	61,744
Annual Report and newsletters	1,788	1,788
Transfer to PDI Ltd	14,400	14,400
Project expenditure	186,597	186,597
	380,815	380,815

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the year ended 31 December 2009

7. **SUPPORT COSTS**

	Management	Finance	Totals
	£	£	£
Other resources expended	3,125	14,473	17,598

8. ADMINISTRATION BOARD' REMUNERATION AND BENEFITS

There were no Administration Board' remuneration or other benefits for the year ended 31 December 2009 nor for the year ended 31 December 2008.

Administration Board' Expenses

All Administration Board members were reimbursed for the costs of attending meetings during the year.

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9.	COST At 1 January 2009 and 31 December 2009		Fixtures and fittings £
	NET BOOK VALUE At 31 December 2009 At 31 December 2008		<u>1</u> <u>1</u>
10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Trade debtors Other debtors	2009 £ 11,513 9,938 21,451	2008 £ 5,152 13,714
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Trade creditors Other creditors	2009 £ 1 20,369 20,370	2008 £ 2,043 1,092

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the year ended 31 December 2009

12. MOVEMENT IN FUNDS

	At 1.1.09	Net movement in funds £	Transfers between funds £	At 31.12.09
Unrestricted funds				
General fund	202,072	(26,682)	48,341	223,731
Restricted funds				
European Nurses Network for Parkinson's				
Disease	18,633	-	(18,633)	-
Patient decision aid	82,029	32,083	· · · · ·	114,112
PDNS project	22,011	(8,827)	(13,184)	, =
Coping strategies	5,293	(1,014)	-	4,279
Tulip pins	10,540	(999)	-	9,541
Rewrite tomorrow website	143	(4,050)	3,907	, -
World Parkinson's Disease Day	3,881	(945)	(2,936)	-
Patient link meeting	12,173	(11,945)	(228)	-
Eastern European road show	10,385	(300)	-	10,085
Exhibition development	11,627	(21,565)	-	(9,938)
Awareness campaign	42,727	(53,771)	27,996	16,952
Replaces EU Project	29,768	(2,953)	-	26,815
Translation of websites	7,281	24,621	(31,902)	-
Occupational therapy survey	32,839	(8,267)	-	24,572
Cognition in PD survey	7,964	-	(7,964)	-
Living with PD DVD	-	8	(8)	-
Learning in Partnership	(1,092)	4,652	-	3,560
Move for change	-	8,851	-	8,851
UCB Focus Group	-	367	(367)	· -
Pope Woodhead lobbying	-	(1,050)	1,050	-
Unity Walk	-	5,893	(5,893)	-
Guide to living with Parkinson's Disease		179	(179)	
	296,202	(39,032)	(48,341)	208,829
TOTAL FUNDS	498,274	(65,714)		432,560

The transfer from European Nurses Network for Parkinson's Disease of £18,633 is made to general funds to be used to fund the cost of the EPDA Plus magazine.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the year ended 31 December 2009

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	283,549	(310,231)	(26,682)
Restricted funds			
Patient decision aid	40,796	(8,713)	32,083
PDNS project	1	(8,828)	(8,827)
Coping strategies	-	(1,014)	(1,014)
Tulip pins	4,094	(5,093)	(999)
Rewrite tomorrow website	11,074	(15,124)	(4,050)
World Parkinson's Disease Day	1	(946)	(945)
Patient link meeting	_	(11,945)	(11,945)
Exhibition development	109	(21,674)	(21,565)
Awareness campaign	20,644	(74,415)	(53,771)
Replaces EU Project	-	(2,953)	(2,953)
Translation of websites	29,792	(5,171)	24,621
Occupational therapy survey	-	(8,267)	(8,267)
Living with PD DVD	8	-	8
Learning in Partnership	7,500	(2,848)	4,652
Move for change	17,340	(8,489)	8,851
UCB Focus Group	1,427	(1,060)	367
Unity Walk	14,267	(8,374)	5,893
Guide to living with Parkinson's Disease	512	(333)	179
Eastern European road show	-	(300)	(300)
Pope Woodhead lobbying		(1,050)	(1,050)
	147,565	(186,597)	(39,032)
TOTAL FUNDS	431,114	<u>(496,828</u>)	(65,714)

13. RELATED PARTY DISCLOSURES

Parkinson's Disease International Limited is a related party. During the year the association paid funds of £14,400 (2008 £8,235) to the company to support the work carried out during the year. At the balance sheet date an amount of £10,431 was due to the company by the association (2008 £12,621 due from the association).

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2009

	2009 £	2008 £
INCOMING RESOURCES		
Voluntary income Members fees	18,920	17,304
Activities for generating funds Contributions	335,049	570 110
Conference/General Assembly	64,666	578,448 74,931
EPNN donations Sales of Tulip pins, DVD's etc	4,103	19,500 7,775
	403,818	680,654
Investment income		
Deposit account interest Gains on foreign exchange	8,376 	10,022 14,740
	8,376	24,762
Total incoming resources	431,114	722,720
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fund raising and publicity	98,415	113,403
Charitable activities Web site	61.744	
Annual report and newsletters	61,744 1,788	2,737
Transfer to PDI Ltd	14,400	8,235
Project expenditure	186,597	248,151
Administration Board meetings Conference/General Assembly	47,434 68,852	27,807 75,428
	380,815	362,358
Support costs		
Management Postage, stationery and sundries	711	1,464
Travel costs	2,414	1,277
Finance	3,125	2,741
Loss on foreign exchange	13,703	-
Bank charges	770	639
	14,473	639
Total resources expended	496,828	479,141

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2009

	2009 £	2008 £
Net (expenditure)/income	(65,714)	243,579

CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT for the year ended 31 December 2009

	2009			2008		
	EPDA	PDI	TOTAL	EPDA	PDI	TOTAL
	£	£	£	£	£	£
Income:						
Members fees	18,920	-	18,920	17,304	-	17,304
Contributions and sponsorship	335,049	9,884	344,933	578,448	15,689	594,137
Conference/General assembly	64,666	-	64,666	74,931	-	74,931
EPNN donations	-	-	-	19,500	-	19,500
Sales of Tulip pins, DVd's etc	4,103		4,103	7,775		7,775
	422,738	9,884	432,622	697,958	15,689	713,647
Other income:						
Gains on foreign exchange	-	-	-	14,740	-	14,740
Deposit account interest	8,376		8,376	10,022	260	10,282
	431,114	9,884	440,998	722,720	15,949	738,669
Expenditure:						
Printing postage and stationery	711	-	711	1,464	-	1,464
Meetings and officers expenses	47,434	-	47,434	27,807	-	27,807
Magazine costs	1,788	19,241	21,029	2,737	19,543	22,280
Fund raising and publicity	98,415	-	98,415	113,403	-	113,403
Travel expenses	2,414	-	2,414	1,277	-	1,277
Transfer to P D I Ltd	14,400	(14,400)	-	8,235	(8,235)	-
Conference costs	68,852	-	68,852	75,428	-	75,428
Web site	61,744	-	61,744	-	-	-
Project expenditure	186,597	-	186,597	248,151	-	248,151
Companies House fees	-	16	16	-	15	15
Accountancy	-	4,280	4,280	-	3,615	3,615
Depreciation	-	-	-	-	340	340
Loss on foreign exchange	13,703	-	13,703	-	-	-
Bank charges and interest	770	104	874	639	89	728
Taxation					54	54
	496,828	9,241	506,069	479,141	15,421	494,508
NET CUDDI HO//DEELCITY	((5.714)	(42	((5.071)	242 570	520	244.161
NET SURPLUS/(DEFICIT)	(65,714)	643	(65,071)	243,579	528	244,161